# Arts, Design & Architecture

# HDR Research Output Award

**HDR** **Research Output Award for HDR candidates - Guidelines**

Authorised by: Associate Dean Graduate Research

Effective Date: March 2021

Review: Annually

**OBJECTIVES**

This funding is intended to reward high quality research outputs by eligible higher degree research candidates in the Faculty of Arts, Design & Architecture.

A prize of $500 will be awarded for one of the outputs below:

* Peer reviewed article in a Scopus-indexed journal
* Book chapter in an edited book published by a University Press or a reputable commercial publisher
* Eligible non-traditional research outputs of high merit

An additional $150 will be awarded for publications in Q1 journals

**ELIGIBILITY CRITERIA and RULES**

* Applicants must be Higher Degree Research candidates in the Faculty of Arts, Design & Architecture (ADA) ­
* The output must be an outcome of their thesis research at UNSW (the supervisor will need to verify this)
* For co-authored articles, the candidate must be the lead author (candidate and supervisor should explain or demonstrate this in their statements). In case of co-authorship applicants are required to provide a statement regarding the contribution to the publication.
* The award is for outputs in the last 12 months from date of application. (N.B. publications which received an award in 2020 under any of the previous Faculty schemes are **not** eligible to be awarded again under this new ADA scheme.)
* A candidate may only receive one award under this scheme per calendar year.
* All outputs must be ROS-verified.
* Statement of applicant’s UNSW affiliation needs to be included in the research output

**Note:** UNSW does not withhold PAYG tax from award payments. For this reason, it is the responsibility of award recipients to check with the Australian Taxation Office (ATO) and/or an independent tax adviser to ascertain if the payments they are receiving are classified as taxable income.

Further information can be found in the [***Do I need to pay tax*** section of UNSW’s](https://scholarships.online.unsw.edu.au/scholarship/sc_al_static_pages.faqs) [Scholarships FAQs](https://scholarships.online.unsw.edu.au/scholarship/sc_al_static_pages.faqs).

**APPLICATION PROCEDURE**

* Applications will be accepted on a continuing basis
* The completed application form and supporting documentation (copy of published work or appropriate documentation of NTRO, ROS verification/id, authorship declarations) is to be submitted to the HDR Team Leader (Amy Stansfield [ada.hdr@unsw.edu.au](mailto:ada.hdr@unsw.edu.au) )
* Your application will then be assessed for eligibility before being submitted to the Associate Dean Graduate Research for approval.

**NOTE**

* The number of Awards allocated throughout the year will be at the discretion of the ADGR, and will be dependent on the availability of budget.
* All research outputs that have received a HDR Research Output Award will be listed on the Faculty of Arts, Design & Architecture HDR website
* A candidate may seek exemption from an eligibility criterion for this grant by making a case in writing to the Associate Dean, Graduate Research, Faculty of Arts, Design & Architecture. The exemption application must also include a statement of support from the applicant's supervisor. Only exemptions for minor non-compliances will be considered or granted.

**HDR Research Output Award for HDR candidates – Form**

*Complete this form and submit it, with appropriate supporting documentation, to the HDR Team Leader (Amy Stansfield* [*ada.hdr@unsw.edu.au*](mailto:ada.hdr@unsw.edu.au)*). You must copy your supervisor and PGC in the email.*

**Applicant Details**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Given Name(s): |  | Surname: | |  |
| Student ID: |  | | | |
| School or Centre: |  | | | |
| Discipline: |  | | | |
| Program of enrolment: |  | Program code: | |  |
| Supervisors: |  | |  | |
|  | |  | |

**Research Output Details**

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| --- | --- |
| Type of publication: | Peer reviewed article in a Scopus-indexed journal *(not Q1)*  Peer reviewed article in a Q1 journal  Book chapter in an edited book published by a University Press or a reputable commercial publisher   Eligible non-traditional research output of high merit |
| Author/s: |  |
| Publication Title: |  |
| Publication Date: |  |
| Description of NTRO (if relevant) |  |
| Publication Citation |  |
| URL  (if relevant) |  |

**Bank Details**

*An Australian cheque or savings account is required.*

|  |  |
| --- | --- |
| Bank Name: |  |
| Branch Name: |  |
| BSB: |  |
| Bank Account Number: |  |

**Applicant Declaration:**

I declare that my publication has been published within the last 12 months.

I declare that my publication has been added to UNSW’s Research Output System (ROS), and I have attached evidence of this.

I confirm that I am the sole author of this publication, or I confirm that I have attached completed authorship declarations from all other authors on this publication. In case of co-authorship please provide a statement regarding the contribution to the publication below. Please see the following policy regarding co-authorship and the authorship statement for UNSW <https://www.gs.unsw.edu.au/policy/documents/researchauthorproc.pdf>

|  |  |
| --- | --- |
| Applicant Signature |  |
| Date |  |

**In case of co-authorship**

Please ensure you complete and provide the UNSW authorship statement. Please also include details of your contribution to the publication below

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