



**UNSW**  
SYDNEY

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University



# COMD0506

Special Program

Term Two // 2019

## Course Overview

### Staff Contact Details

#### Convenors

Name	Email	Availability	Location	Phone
Krishna Shrestha	krishna.shrestha@unsw.edu.au	By email appointment	Morgen Brown, G17	93851413

### School Contact Information

School of Social Sciences

Room 159

Morven Brown C20

email: [sooss@unsw.edu.au](mailto:sooss@unsw.edu.au)

phone: 02 9385 1807

## **Course Details**

### **Credit Points 6**

### **Summary of the Course**

The Special Program allows students, in discussion with the Course Convenor, to structure a program which links the study of an aspect of development with the practice of development. The Special Program may take a variety of forms – including placement with an agency or organization working in the field of development, a structured research project, and/or preparation of a publishable article prepared for submission to a peer-review article and focused on an aspect of development.

The Special Program will seek to promote critical reflection, conceptual development, analysis and writing but can be structured in a variety of different ways, at times under the joint guidance of an agency-based or workplace co-supervisor, along with a UNSW academic supervisor. The student's goal is to make a useful contribution to the development goals, policies or programs of the organisation, and to link this experience to the body of academic knowledge on development.

Each project is individually designed, and the precise format will vary; some will be relatively detached research exercises while others may involve exploring, implementing and analyzing change. Each will be based around an agreed set of objectives and activities along with two to three specified assignments which will be submitted at pre-determined times for assessment.

### **Course Learning Outcomes**

Not available

### **Teaching Strategies**

Please refer to the information in Moodle

## Assessment

This is a special project.

The assessment for this course is determined by the individual supervisor assigned to each student. The assessment is usually in the form of a report.

### Assessment Tasks

Assessment task	Weight	Due Date	Student Learning Outcomes Assessed
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### Assessment Details

## Attendance Requirements

Students are strongly encouraged to attend all classes and review lecture recordings.

## Course Schedule

[View class timetable](#)

### Timetable

Date	Type	Content
Week 1: 3 June - 7 June	Homework	This Course is a Special Project.  Students enrolled in this course are required to work closely with their supervisor throughout the Term.  Students will contact the course convenor and discuss their need as and when necessary.

## **Resources**

### **Prescribed Resources**

Resources are determined by the individual supervisor and the student, depending on the nature of the project.

### **Recommended Resources**

Not available

### **Course Evaluation and Development**

## **Submission of Assessment Tasks**

## **Submission of Assessment Tasks**

### **Turnitin Submission**

If you encounter a problem when attempting to submit your assignment through Turnitin, please telephone External Support on 9385 3331 or email them on [externalteltsupport@unsw.edu.au](mailto:externalteltsupport@unsw.edu.au) . Support hours are 8:00am – 10:00pm on weekdays and 9:00am – 5:00pm on weekends (365 days a year). If you are unable to submit your assignment due to a fault with Turnitin you may apply for an extension, but you must retain your ticket number from External Support (along with any other relevant documents) to include as evidence to support your extension application. If you email External Support you will automatically receive a ticket number, but if you telephone you will need to specifically ask for one. Turnitin also provides updates on their system status on Twitter.

Generally, assessment tasks must be submitted electronically via either Turnitin or a Moodle assignment. In instances where this is not possible, it will be stated on your course's Moodle site with alternative submission details.

For information on how to submit assignments online via Moodle: <https://student.unsw.edu.au/how-submit-assignment-moodle>

## Academic Honesty and Plagiarism

Plagiarism is using the words or ideas of others and presenting them as your own. It can take many forms, from deliberate cheating to accidentally copying from a source without acknowledgement.

UNSW groups plagiarism into the following categories:

**Copying:** using the same or very similar words to the original text or idea without acknowledging the source or using quotation marks. This also applies to images, art and design projects, as well as presentations where someone presents another's ideas or words without credit.

**Inappropriate paraphrasing:** Changing a few words and phrases while mostly retaining the original structure and/or progression of ideas of the original, and information without acknowledgement. This also applies in presentations where someone paraphrases another's ideas or words without credit and to piecing together quotes and paraphrases into a new whole, without appropriate referencing.

**Collusion:** working with others but passing off the work as a person's individual work. Collusion also includes providing your work to another student before the due date, or for the purpose of them plagiarising at any time, paying another person to perform an academic task, stealing or acquiring another person's academic work and copying it, offering to complete another person's work or seeking payment for completing academic work.

**Inappropriate citation:** Citing sources which have not been read, without acknowledging the "secondary" source from which knowledge of them has been obtained.

**Duplication ("self-plagiarism"):** submitting your own work, in whole or in part, where it has previously been prepared or submitted for another assessment or course at UNSW or another university.

Correct referencing practices:

- Paraphrasing, summarising, essay writing and time management
- Appropriate use of and attribution for a range of materials including text, images, formulae and concepts.

Individual assistance is available on request from The Learning Centre (<http://www.lc.unsw.edu.au/>). Students are also reminded that careful time management is an important part of study and one of the identified causes of plagiarism is poor time management. Students should allow sufficient time for research, drafting and proper referencing of sources in preparing all assessment items.

UNSW Library also has the ELISE tool available to assist you with your study at UNSW. ELISE is designed to introduce new students to studying at UNSW but it can also be a great refresher during your study.

Completing the ELISE tutorial and quiz will enable you to:

- analyse topics, plan responses and organise research for academic writing and other assessment tasks
- effectively and efficiently find appropriate information sources and evaluate relevance to your needs
- use and manage information effectively to accomplish a specific purpose
- better manage your time



- understand your rights and responsibilities as a student at UNSW
- be aware of plagiarism, copyright, UNSW Student Code of Conduct and Acceptable Use of UNSW ICT Resources Policy
- be aware of the standards of behaviour expected of everyone in the UNSW community
- locate services and information about UNSW and UNSW Library

Some of these areas will be familiar to you, others will be new. Gaining a solid understanding of all the related aspects of ELISE will help you make the most of your studies at UNSW.

<http://subjectguides.library.unsw.edu.au/elise/aboutelise>

## **Academic Information**

For essential student information relating to:

- requests for extension;
- late submissions guidelines;
- review of marks;
- UNSW Health and Safety policies;
- examination procedures;
- special consideration in the event of illness or misadventure;
- student equity and disability;
- and other essential academic information, see

<https://www.arts.unsw.edu.au/current-students/academic-information/protocols-guidelines/>

## **Image Credit**

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## **CRICOS**

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