



Australia's
Global
University



ARTS3636

Contextualising Japanese: Capstone

Semester Two // 2018

Course Overview

Staff Contact Details

Convenors

Name	Email	Availability	Location	Phone
Chihiro Thomson	c.thomson@unsw.edu.au	by appointment	MB248	93853753

Tutors

Name	Email	Availability	Location	Phone
Nagisa Fukui	n.fukui@unsw.edu.au	by appointment	MB206	93752414

School Contact Information

School of Humanities and Languages

Location: School Office, Morven Brown Building, Level 2, 258

Opening Hours: Monday - Friday, 9am - 5pm

Phone: +61 2 9385 1681

Fax: +61 2 9385 8705

Email: hal@unsw.edu.au

Attendance Requirements

A student is expected to attend all class contact hours for a face-to-face (F2F) or blended course and complete all activities for a blended or fully online course.

A student who arrives more than 15 minutes late may be penalised for non-attendance. If such a penalty is imposed, the student must be informed verbally at the end of class and advised in writing within 24 hours.

If a student experiences illness, misadventure or other occurrence that makes absence from a class/activity unavoidable, or expects to be absent from a forthcoming class/activity, they should seek permission from the Course Authority, and where applicable, their request should be accompanied by an original or certified copy of a medical certificate or other form of appropriate evidence.

A Course Authority may excuse a student from classes or activities for up to one month. However, they may assign additional and/or alternative tasks to ensure compliance. A Course Authority considering the granting of absence must be satisfied a student will still be able to meet the course's learning outcomes and/or volume of learning. A student seeking approval to be absent for more than one month must apply in writing to the Dean and provide all original or certified supporting documentation.

For more information about the attendance protocols in the Faculty of Arts and Social Sciences: <https://www.arts.unsw.edu.au/current-students/academic-information/protocols-guidelines/>

Academic Information

For essential student information relating to: requests for extension; review of marks; occupational health and safety; examination procedures; special consideration in the event of illness or misadventure; student equity and disability; and other essential academic information, see <https://www.arts.unsw.edu.au/current-students/academic-information/protocols-guidelines/>

Course Details

Credit Points 6

Summary of the Course

Subject Area: Japanese Studies

This is the final course for the Japanese Studies major. This course synthesises what you have learned in the coursework required for the major sequence. You are expected to demonstrate your knowledge and skills via oral presentations and in poster presentations in front of audience members from the Sydney Japanese community, at a student conference that you and your classmates organise.

At the conclusion of this course the student will be able to

1. Articulate self-knowledge in terms of Japanese communication, culture and society
2. Communicate effectively and give quality oral presentations in Japanese.
3. Critically evaluate Japanese Studies scholarship and assess areas of debate within that scholarship
4. Conduct small group research in an area of Japanese Studies.
5. Participate in the organisation and management of a small conference using the Japanese language as a medium of communication.
6. Contribute to, and collaboratively work within, diverse and multidisciplinary community.

Teaching Strategies

Rationale for the Inclusion of Content and Teaching Approach

The course is created to synthesise your skills and knowledge both in Japanese Studies and Japanese language. You will produce a group oral presentation based on a topic of your choice in an area of Japanese studies. This will be presented at a student mini-conference, which will be organised by you and your classmates and attended by Japanese speaking audience. .

In this context, you will engage in two projects. 1) You will synthesise the Japanese studies content knowledge and produce oral and written presentations. 2) You will use communicative competence in Japanese in organising and delivering the mini-conference, involving speakers of Japanese in the community. In addition, you will reflect upon your learning and consider your future directions.

You will be guided but will take initiatives in both projects. You will support each other with peer assessment, and improve your work using comments by the external Japanese speakers. You will keep close communication using Moodle.

Teaching Strategies

The course, by its nature, will host students of different proficiency levels in Japanese. You are encouraged to support each other and learn from each other, contributing what you can do at their own proficiency level and using your expertise, especially in the running of the conference. While the teaching staff members will be providing models and guidance, you are urged to be proactive in your actions and creative in your output.

Assessment

Refer to the Capstone Guide 2018.

Assessment Tasks

Assessment task	Weight	Due Date	Student Learning Outcomes Assessed
Group presentation	30%	Week 13	1,2,3,4,6
Conference organisation	10%	Not Applicable	5,6
Research preparation	60%	Not Applicable	1,2,3,4,6

Assessment Details

Assessment 1: Group presentation

Start date: Week 12

Length: 30 minutes per group

Details: Group presentations include both the rehearsal presentations and actual conference presentations. Rehearsal presentations receive feedback using a rubric and individual comments. Conference presentations get feedback of the audience members using a simple rubric. This is the final assessment for attendance purposes.

Turnitin setting: This is not a Turnitin assignment

Assessment 2: Conference organisation

Start date: Not Applicable

Length: on-going and task-based

Details: Conference organisation involves different tasks by each individual, but is assessed collectively by the outside audience members on the overall class performance, using a simple rubric with a space for comments.

Turnitin setting: This is not a Turnitin assignment

Assessment 3: Research preparation

Start date: Not Applicable

Length: on-going

Details: Research preparation entails producing a research proposal, literature review, interim reports, presentation scripts, peer feedback, comments, slides, posters, and handouts. Feedback is provided via both rubrics and individual and group comments.

Turnitin setting: This is not a Turnitin assignment

Submission of Assessment Tasks

Students are expected to put their names and student numbers on every page of their assignments.

Turnitin Submission

If you encounter a problem when attempting to submit your assignment through Turnitin, please telephone External Support on 9385 3331 or email them on externalteltsupport@unsw.edu.au. Support hours are 8:00am – 10:00pm on weekdays and 9:00am – 5:00pm on weekends (365 days a year). If you are unable to submit your assignment due to a fault with Turnitin you may apply for an extension, but you must retain your ticket number from External Support (along with any other relevant documents) to include as evidence to support your extension application. If you email External Support you will automatically receive a ticket number, but if you telephone you will need to specifically ask for one. Turnitin also provides updates on their system status on Twitter.

Generally, assessment tasks must be submitted electronically via either Turnitin or a Moodle assignment. In instances where this is not possible, it will be stated on your course's Moodle site with alternative submission details.

Late Assessment Penalties

Students are responsible for the submission of assessment tasks by the required dates and times. Depending on the extent of delay in the submission of an assessment task past the due date and time, one of the following late penalties will apply unless special consideration or a blanket extension due to a technical outage is granted. For the purpose of late penalty calculation, a 'day' is deemed to be each 24-hour period (or part thereof) past the stipulated deadline for submission.

- **Work submitted less than 10 days after the stipulated deadline** is subject to a deduction of 5% of the total awardable mark from the mark that would have been achieved if not for the penalty for every day past the stipulated deadline for submission. That is, a student who submits an assignment with a stipulated deadline of 4:00pm on 13 May 2016 at 4:10pm on 14 May 2016 will incur a deduction of 10%.

Task with a non-integer percentage mark

If the task is marked out of 25, then late submission will attract a penalty of a deduction of 1.25 from the mark awarded to the student for every 24-hour period (or part thereof) past the stipulated deadline.

Example: A student submits an essay 48 hours and 10 minutes after the stipulated deadline. The total possible mark for the essay is 25. The essay receives a mark of 17. The student's mark is therefore $17 - [25 (0.05 \times 3)] = 13.25$

Task with a percentage mark

If the task is marked out of 100%, then late submission will attract a penalty of a deduction of 5% from the mark awarded to the student for every 24-hour period (or part thereof) past the stipulated deadline.

Example: A student submits an essay 48 hours and 10 minutes after the stipulated deadline. The essay is marked out of 100%. The essay receives a mark of 68. The student's mark is therefore $68 - 15 = 53$

- **Work submitted 10 to 19 days after the stipulated deadline** will be assessed and feedback provided but a mark of zero will be recorded. If the work would have received a pass mark but for the lateness and the work is a compulsory course component (hurdle requirement), a student will be deemed to have met that requirement;
- **Work submitted 20 or more days after the stipulated deadline** will not be accepted for assessment and will receive no feedback, mark or grade. If the assessment task is a compulsory component of the course a student will receive an Unsatisfactory Fail (UF) grade as a result of unsatisfactory performance in an essential component of the course.

This information is also available at:

<https://www.arts.unsw.edu.au/current-students/academic-information/protocols-guidelines/>

Special Consideration Applications

You can apply for special consideration when illness or other circumstances interfere with your assessment performance.

Sickness, misadventure or other circumstances beyond your control may:

- * Prevent you from completing a course requirement,
- * Keep you from attending an assessable activity,
- * Stop you submitting assessable work for a course,
- * Significantly affect your performance in assessable work, be it a formal end-of-semester examination, a class test, a laboratory test, a seminar presentation or any other form of assessment.

For further details in relation to Special Consideration including "When to Apply", "How to Apply" and "Supporting Documentation" please refer to the Special Consideration webstie:

<https://student.unsw.edu.au/special-consideration>

Academic Honesty and Plagiarism

Plagiarism is using the words or ideas of others and presenting them as your own. It can take many forms, from deliberate cheating to accidentally copying from a source without acknowledgement.

UNSW groups plagiarism into the following categories:

Copying: using the same or very similar words to the original text or idea without acknowledging the source or using quotation marks. This also applies to images, art and design projects, as well as presentations where someone presents another's ideas or words without credit.

Inappropriate paraphrasing: changing a few words and phrases while mostly retaining the original structure and information without acknowledgement. This also applies in presentations where someone paraphrases another's ideas or words without credit. It also applies to piecing together quotes and paraphrases into a new whole, without referencing and a student's own analysis to bring the material together.

Collusion: working with others but passing off the work as a person's individual work. Collusion also includes providing your work to another student before the due date, or for the purpose of them plagiarising at any time, paying another person to perform an academic task, stealing or acquiring another person's academic work and copying it, offering to complete another person's work or seeking payment for completing academic work.

Inappropriate citation: Citing sources which have not been read, without acknowledging the "secondary" source from which knowledge of them has been obtained.

Duplication ("self-plagiarism"): submitting your own work, in whole or in part, where it has previously been prepared or submitted for another assessment or course at UNSW or another university.

Correct referencing practices:

- Paraphrasing, summarising, essay writing and time management
- Appropriate use of and attribution for a range of materials including text, images, formulae and concepts.

Individual assistance is available on request from The Learning Centre (<http://www.lc.unsw.edu.au/>). Students are also reminded that careful time management is an important part of study and one of the identified causes of plagiarism is poor time management. Students should allow sufficient time for research, drafting and proper referencing of sources in preparing all assessment items.

UNSW Library also has the ELISE tool available to assist you with your study at UNSW. ELISE is designed to introduce new students to studying at UNSW but it can also be a great refresher during your study.

Completing the ELISE tutorial and quiz will enable you to:

- analyse topics, plan responses and organise research for academic writing and other assessment tasks
- effectively and efficiently find appropriate information sources and evaluate relevance to your needs
- use and manage information effectively to accomplish a specific purpose

- better manage your time
- understand your rights and responsibilities as a student at UNSW
- be aware of plagiarism, copyright, UNSW Student Code of Conduct and Acceptable Use of UNSW ICT Resources Policy
- be aware of the standards of behaviour expected of everyone in the UNSW community
- locate services and information about UNSW and UNSW Library

Some of these areas will be familiar to you, others will be new. Gaining a solid understanding of all the related aspects of ELISE will help you make the most of your studies at UNSW.

(<http://subjectguides.library.unsw.edu.au/elise/aboutelise>)

Course Schedule

[View class timetable](#)

Timetable

Date	Type	Content
Week 1: 23 July - 29 July	Lecture	Understand the course. Become familiar with on-line database.
	Group Work	Get to know each other, discuss communication protocol.
Week 2: 30 July - 5 August	Lecture	Understand conference tasks.
	Group Work	Research group meets. Discuss research topic, using Worksheet 1. Start collecting reference literature.
	Homework	Worksheet 1
Week 3: 6 August - 12 August	Lecture	Conducting Surveys.
	Group Work	Plan conference task distribution.
	Presentation	Group Topic presentations and comments.
	Homework	Worksheet 2. Comments on Moodle.
Week 4: 13 August - 19 August	Fieldwork	Visit Japan Foundation Library.
	Homework	Worksheet 3
Week 5: 20 August - 26 August	Group Work	Research preparation.
		Conference tasks.
Week 6: 27 August - 2 September	Group Work	Research preparation.
		Conference tasks
Week 7: 3 September - 9 September	Presentation	Group presentation of Interim Report and comment
	Group Work	Conference Tasks.
	Homework	Worksheet 4. Comments on Moodle.
Week 8: 10 September - 16 September	Group Work	Research preparation.
		Conference tasks.
Week 9: 17 September - 23 September	Group Work	Research preparation.
		Conference tasks.
Break: 24 September - 30 September		break
Week 10: 1 October - 7 October	Group Work	Research preparation.
		Conference tasks.

Week 11: 8 October - 14 October	Group Work	Research preparation. Conference tasks.
	Homework	Worksheet 5
Week 12: 15 October - 21 October	Group Work	Research preparation. Conference tasks.
	Presentation	Presentation rehearsal.
	Homework	Comments on Moodle
Week 13: 22 October - 28 October	Group Work	Conference delivery
	Presentation	Conference presentation
	Assessment	Peer and self assessment

Resources

Prescribed Resources

1. Asahi Newspaper www.asahi.com/
2. NHK News <http://www3.nhk.or.jp/news/>
2. Tangorinオンライン辞書 <http://tangorin.com/#general>
3. I phone アプリ手書き辞典 <http://kengo.preston-net.com/>
5. 漢字の正しい書き順
<http://www.yamasa.org/ocjs/kanjijiten/english/index.html>
6. Rikaichan for Firefox <https://addons.mozilla.org/en-us/firefox/addon/rikaichan/>
also available for Chrome, Thunderbird, Seamonkey.
7. 読み上げチュータスズキクン <http://www.gavo.t.u-tokyo.ac.jp/ojad/phrasing/index>

Recommended Resources

- Website – <http://www3.nhk.or.jp/news/>

Course Evaluation and Development

The student course and teaching evaluation will be reviewed by the teaching team and will be reflected in the following year's planning and teaching.

Image Credit

My own photo

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