ARTS3633

Professional Japanese B

Semester Two // 2018

Course Overview

Staff Contact Details

Convenors

Name	Email	Availability	Location	Phone
Yumiko Hashimoto	y.hashimoto@unsw.edu.au	Tue 10:00-12:00, or by appointment	MB203	02-9385-3722

School Contact Information

School of Humanities and Languages

Location: School Office, Morven Brown Building, Level 2, 258

Opening Hours: Monday - Friday, 9am - 5pm

Phone: +61 2 9385 1681

Fax: +61 2 9385 8705

Email: hal@unsw.edu.au

Attendance Requirements

A student is expected to attend all class contact hours for a face-to-face (F2F) or blended course and complete all activities for a blended or fully online course.

A student who arrives more than 15 minutes late may be penalised for non-attendance. If such a penalty is imposed, the student must be informed verbally at the end of class and advised in writing within 24 hours.

If a student experiences illness, misadventure or other occurrence that makes absence from a class/activity unavoidable, or expects to be absent from a forthcoming class/activity, they should seek permission from the Course Authority, and where applicable, their request should be accompanied by an original or certified copy of a medical certificate or other form of appropriate evidence.

A Course Authority may excuse a student from classes or activities for up to one month. However, they may assign additional and/or alternative tasks to ensure compliance. A Course Authority considering the granting of absence must be satisfied a student will still be able to meet the course's learning outcomes and/or volume of learning. A student seeking approval to be absent for more than one month must apply in writing to the Dean and provide all original or certified supporting documentation.

For more information about the attendance protocols in the Faculty of Arts and Social Sciences: https://www.arts.unsw.edu.au/current-students/academic-information/protocols-guidelines/

Academic Information

For essential student information relating to: requests for extension; review of marks; occupational health and safety; examination procedures; special consideration in the event of illness or misadventure; student equity and disability; and other essential academic information,
see https://www.arts.unsw.edu.au/current-students/academic-information/protocols-guidelines/

Course Details

Credit Points 6

Summary of the Course

Subject Area: *Japanese Studies*

The course has three phases, which relate to a research project on the Japanese language in order to develop your linguistic knowledge and skills in depth. In the first phase, the course leads you to examine and discuss readings and visual materials presenting various aspects of the characteristics of the language. You refine and expand your knowledge of grammar, vocabulary, expressions, *kanji*, and different styles and registers in Japanese through interactive exercises in both lectures and tutorials. These practices provide you some hints and ideas to opt for your research topic. In the second phase, you prepare a project by exploring a specific area of Japanese you find interesting or useful. After practicing communication strategies and skills, a series of interview sessions for data collection give you opportunities to interact with your peers and native Japanese speakers. In the final phase, you write a paper and present it in Japanese. You use your analytical and critical thinking as well as presentation and academic writing skills. This course is taught in Japanese and with readings in Japanese.

At the conclusion of this course the student will be able to

1. Employ knowledge of characteristics of Japanese language.
2. Identify own research interest in Japanese language.
3. Use communication skills to interact with a wide range of Japanese speakers, from beginners to native speakers.
4. Demonstrate confidence and skills in oral presentation in Japanese.
5. Write texts in academic Japanese.

Teaching Strategies

The course employs multiple teaching methods and modes of instruction such as visual, auditory and kinaesthetic based materials and exercises. In lectures, you learn about the characteristics of the Japanese language by examining materials related to each week's topic. In tutorials, you practice to use their Japanese linguistic knowledge to understand the topics in-depth with comprehensive tasks, and express your view in discussions. Through the research project, you develop the skills of reference reading, interviewing, data analysis, oral presentation and academic writing in Japanese. For an individual project, you are involved in various activities beyond a classroom to have opportunities to interact with tutors and students from different levels of Japanese language courses within the entire Japanese program.

Assessment

Assessment Tasks

Assessment task	Weight	Due Date	Student Learning Outcomes Assessed
Written Test	25%	04/09/2018 10:00 AM	1,5
Research Project	50%	Not Applicable	1,2,3,4,5
Special Project	25%	26/10/2018 04:00 PM	1,3,4

Assessment Details

Assessment 1: Written Test

Start date: 04/09/2018 09:00 AM

Details: Students complete a test (ca. 1 hour) including short- and longer answer questions. Students receive a mark and can consult the lecturer for further feedback.

Turnitin setting: This is not a Turnitin assignment

Assessment 2: Research Project

Start date: 29/08/2018 12:00 PM

Details: Students prepare for an abstract and handouts for 10%, present a paper for 20% (ca.15 minutes), and write a paper for 20%   (ca. 2000-ji). Feedback via individual comments, rubric, and in-class discussion.This is the final assessment task for attendance purposes.

Submission notes: Dates for presentation and paper submission are to be determined.

Turnitin setting: This is not a Turnitin assignment

Assessment 3: Special Project

Start date: Week 2

Length: various

Details: Students complete various activities weekly or biweekly on their own choice and submit a portfolio including reports and journals. Feedback via rubric and individual comments.

Turnitin setting: This assignment is submitted through Turnitin and students do not see Turnitin similarity reports.

Submission of Assessment Tasks

Students are expected to put their names and student numbers on every page of their assignments.

Turnitin Submission

If you encounter a problem when attempting to submit your assignment through Turnitin, please telephone External Support on 9385 3331 or email them on externalteltsupport@unsw.edu.au. Support hours are 8:00am – 10:00pm on weekdays and 9:00am – 5:00pm on weekends (365 days a year). If you are unable to submit your assignment due to a fault with Turnitin you may apply for an extension, but you must retain your ticket number from External Support (along with any other relevant documents) to include as evidence to support your extension application. If you email External Support you will automatically receive a ticket number, but if you telephone you will need to specifically ask for one. Turnitin also provides updates on their system status on Twitter.

Generally, assessment tasks must be submitted electronically via either Turnitin or a Moodle assignment. In instances where this is not possible, it will be stated on your course's Moodle site with alternative submission details.

Late Assessment Penalties

Students are responsible for the submission of assessment tasks by the required dates and times. Depending of the extent of delay in the submission of an assessment task past the due date and time, one of the following late penalties will apply unless special consideration or a blanket extension due to a technical outage is granted. For the purpose of late penalty calculation, a 'day' is deemed to be each 24-hour period (or part thereof) past the stipulated deadline for submission.

- **Work submitted less than 10 days after the stipulated deadline** is subject to a deduction of 5% of the total awardable mark from the mark that would have been achieved if not for the penalty for every day past the stipulated deadline for submission. That is, a student who submits an assignment with a stipulated deadline of 4:00pm on 13 May 2016 at 4:10pm on 14 May 2016 will incur a deduction of 10%.

Task with a non–percentage mark

If the task is marked out of 25, then late submission will attract a penalty of a deduction of 1.25 from the mark awarded to the student for every 24-hour period (or part thereof) past the stipulated deadline.

Example: A student submits an essay 48 hours and 10 minutes after the stipulated deadline. The total possible mark for the essay is 25. The essay receives a mark of 17. The student's mark is therefore 17 – [25 (0.05 x 3)] = 13.25

Task with a percentage mark

If the task is marked out of 100%, then late submission will attract a penalty of a deduction of 5% from the mark awarded to the student for every 24-hour period (or part thereof) past the stipulated deadline.

Example: A student submits an essay 48 hours and 10 minutes after the stipulated deadline. The essay is marked out of 100%. The essay receives a mark of 68. The student's mark is therefore 68 – 15 = 53

- **Work submitted 10 to 19 days after the stipulated deadline** will be assessed and feedback provided but a mark of zero will be recorded. If the work would have received a pass mark but for the lateness and the work is a compulsory course component (hurdle requirement), a student will be deemed to have met that requirement;
- **Work submitted 20 or more days after the stipulated deadline** will not be accepted for assessment and will receive no feedback, mark or grade. If the assessment task is a compulsory component of the course a student will receive an Unsatisfactory Fail (UF) grade as a result of unsatisfactory performance in an essential component of the course.

This information is also available at:

https://www.arts.unsw.edu.au/current-students/academic-information/protocols-guidelines/

Special Consideration Applications

You can apply for special consideration when illness or other circumstances interfere with your assessment performance.

Sickness, misadventure or other circumstances beyond your control may:

* Prevent you from completing a course requirement,

* Keep you from attending an assessable activity,

* Stop you submitting assessable work for a course,

* Significantly affect your performance in assessable work, be it a formal end-of-semester examination, a class test, a laboratory test, a seminar presentation or any other form of assessment.

For further details in relation to Special Consideration including "When to Apply", "How to Apply" and "Supporting Documentation" please refer to the Special Consideration website: https://student.unsw.edu.au/special-consideration

Academic Honesty and Plagiarism

Plagiarism is using the words or ideas of others and presenting them as your own. It can take many forms, from deliberate cheating to accidentally copying from a source without acknowledgement.

UNSW groups plagiarism into the following categories:

Copying: using the same or very similar words to the original text or idea without acknowledging the source or using quotation marks. This also applies to images, art and design projects, as well as presentations where someone presents another's ideas or words without credit.

Inappropriate paraphrasing: Changing a few words and phrases while mostly retaining the original structure and/or progression of ideas of the original, and information without acknowledgement. This also applies in presentations where someone paraphrases another's ideas or words without credit and to piecing together quotes and paraphrases into a new whole, without appropriate referencing.

Collusion: working with others but passing off the work as a person's individual work. Collusion also includes providing your work to another student before the due date, or for the purpose of them plagiarising at any time, paying another person to perform an academic task, stealing or acquiring another person's academic work and copying it, offering to complete another person's work or seeking payment for completing academic work.

Inappropriate citation: Citing sources which have not been read, without acknowledging the "secondary" source from which knowledge of them has been obtained.

Duplication ("self-plagiarism"): submitting your own work, in whole or in part, where it has previously been prepared or submitted for another assessment or course at UNSW or another university.

Correct referencing practices:

- Paraphrasing, summarising, essay writing and time management
- Appropriate use of and attribution for a range of materials including text, images, formulae and concepts.

Individual assistance is available on request from The Learning Centre (http://www.lc.unsw.edu.au/). Students are also reminded that careful time management is an important part of study and one of the identified causes of plagiarism is poor time management. Students should allow sufficient time for research, drafting and proper referencing of sources in preparing all assessment items.

UNSW Library also has the ELISE tool available to assist you with your study at UNSW. ELISE is designed to introduce new students to studying at UNSW but it can also be a great refresher during your study.

Completing the ELISE tutorial and quiz will enable you to:

- analyse topics, plan responses and organise research for academic writing and other assessment tasks
- effectively and efficiently find appropriate information sources and evaluate relevance to your needs
- use and manage information effectively to accomplish a specific purpose
- better manage your time

- understand your rights and responsibilities as a student at UNSW
- be aware of plagiarism, copyright, UNSW Student Code of Conduct and Acceptable Use of UNSW ICT Resources Policy
- be aware of the standards of behaviour expected of everyone in the UNSW community
- locate services and information about UNSW and UNSW Library

Some of these areas will be familiar to you, others will be new. Gaining a solid understanding of all the related aspects of ELISE will help you make the most of your studies at UNSW. (http://subjectguides.library.unsw.edu.au/elise/aboutelise)

Course Schedule

View class timetable

Timetable

Date	Type	Content
Week 1: 23 July - 29 July	Topic	日本語の表現：挨拶（あいさつ）
	Lecture	コースの紹介、プロジェクトの説明
	Tutorial	プロジェクトについて クラスメートを知る 読解練習
Week 2: 30 July - 5 August	Topic	スピーチスタイル：敬語
	Lecture	読解練習
	Tutorial	敬語の練習
Week 3: 6 August - 12 August	Topic	色々な日本語：若者言葉
	Lecture	読解練習：敬語
	Tutorial	若者の言葉、礼儀について考える
Week 4: 13 August - 19 August	Topic	日本語の表記：ひらがな、カタカナ、漢字
	Lecture	「ひらがな・カタカナ・漢字」がある理由
	Tutorial	読解練習、ビジターセッション
Week 5: 20 August - 26 August	Topic	漢字の造語力
	Lecture	漢字で言葉を作る
	Tutorial	漢字の言葉の構成や意味
Week 6: 27 August - 2 September	Topic	日本語の特徴とは？
	Lecture	オノマトペ（擬音語・擬態語）の役割
	Tutorial	読解練習、日本語の特徴のまとめ
	Project	日本語調査計画書をチュートリアルで提出
Week 7: 3 September - 9 September	Topic	テスト、日本語研究調査の日程
	Lecture	テスト（50分間）詳しい情報はムードルを見る
	Tutorial	研究調査プロジェクト： これからの予定、調査計画書の検討
Week 8: 10 September - 16 September	Module	インタビュー調査をする（日本語１年生、同級生）
	Lecture	インタビュー：他のクラスの人に質問をする
	Tutorial	インタビュー：クラスメイトに質問をする
Week 9: 17 September - 23 September	Module	インタビュー調査をする（日本人、日本語２年生）
	Lecture	レジュメ、レポートの書き方 色々プロジェクトビデオ発表
	Tutorial	日本人のゲストにインタビューをする
Break: 24 September - 30 September		
Week 10: 1 October - 7 October	Topic	講義とチュートリアルは休み * 発表の準備をする
Week 11: 8 October - 14 October	Module	日本語研究調査発表
	Lecture	発表の準備

	Tutorial	発表会
Week 12: 15 October - 21 October	Module	日本語研究調査発表
	Lecture	発表会
	Tutorial	発表会
Week 13: 22 October - 28 October	Module	日本語研究調査発表
	Lecture	発表会
	Tutorial	発表会、まとめ

Resources

Prescribed Resources

石黒圭・筒井千絵(2009)『留学生のためのここか゛大切 文章表現のルール』スリーエーネットワーク
All other essential materials are to be available on the course Moodle.

Recommended Resources

See the course Moodle.

Course Evaluation and Development

The courses is periodically reviewed and students' feedback is used to improve its contents and activities. Feedback is gathered from students using myExperience. It is encouraged that students complete their surveys by accessing the personalised web link via the Moodle course site.

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