

STUDIO ONE : APPLICATION FOR HIRE

PRODUCER'S DETAILS

Company Name:

Producer's Name:

Address:

Phone/Mobile:

Email:

ABN (for invoicing):

PRODUCTION CONTACTS

Director's Name:

Phone/Mobile:

Email:

Technical Manager:

Phone/Mobile:

Email:

PRODUCTION DETAILS

Type:

play / musical / revue / cabaret / dance school / auditions / rehearsal / film shoot etc

Title:

Production Hire period:

- from (day and date)
-
- to (day and date)
-

UNDERTAKING

We / I the undersigned:

1. Apply to the University of New South Wales to hire Studio One for the period shown above.
2. Have read and understand the **Information and Conditions of Hire** and agree to abide by these. Further, should any damage occur to University property brought about by persons and/or patrons related to our hire, then we understand that the University will hold us responsible to pay the total sum of damages.
3. Indemnify the University, its members, servants and agents from and against all liability from damages, costs, actions, claims and demands which may be made, sustained, suffered or recovered against it or them by any person for injury to person, loss of or damage to property however sustained when using, entering, leaving, within or near Studio One.
4. Will provide a current public liability insurance policy as set out in the **Information and Conditions of Hire**
5. Undertake to ensure that a suitably qualified person shall be in charge of activities at all times, and accept responsibility for insurances concerning all persons and property related to this hire.

Signed:

Position:

Date:

Email completed form to: cpl@unsw.edu.au

OR

Send completed form to: Creative Practice Lab
10 Myers Studio
University of New South Wales
Sydney NSW 2052

For further information:

T: 9385 5684
E: cpl@unsw.edu.au
W: sam.arts.unsw.edu.au